

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
April 11, 2016
General Brown Room - Jr.-Sr. High School

5:15 p.m. Call to Order - Pledge of Allegiance

REGULAR MEETING

- 5:15 p.m. - Introduction of Mr. Mike Parobeck - Webmaster/Data Coordinator
- 5:15 p.m. - Student presentation by representatives of the *Performing Arts Club*

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes as listed:
 - March 7, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - BGP gymnasium - March 28,29 and 30, 2016 from 6:00 to 8:00 p.m. and JSBS side practice field - March 30-July 14, 2016 from 6:00 to 8:00 p.m. - Youth Boys Lacrosse Program
 - JSBS turf field - March 30, 2016 from 6:30 to 9:00 p.m. - IHC Boys Varsity Lacrosse game
3. Conferences and Workshops as listed:
 - Kathryn Bogart - Elementary Make and Take - JLBOCES - March 4, 2016
 - Chelsea Gardner - Elementary Make and Take - JLBOCES - March 4, 2016
 - Jennifer Augliano - BOCES Counselor Meeting - JLBOCES - March 9, 2016
 - David Ramie - Elementary Principals Meeting - JLBOCES - March 21, 2016
 - Jannell Pickeral - Assessment Writing - World Languages - JLBOCES - March 24, 2016
 - Michael Parobeck - MORIC Active Directory Workshop - Madison-Oneida BOCES - Verona, NY - March 24 & 31, 2016 and April 7,14, and 21, 2016
 - David Putnam - Cummins Diagnostic Service and Maintenance Workshop - Holiday Inn - Liverpool, NY - March 29, 2016
 - Jillian Goodrich - TA Round Table Discussion - JLBOCES - March 29, 2016
 - Joseph O'Donnell - Frontier League Meeting - JLBOCES - March 30, 2016
 - Bridget Grimm - JLACD Meeting - Jefferson Community College - April 1, 2016
 - Jolie Rose - Algebra 2 Common Core Probability and Stats Module Program Overview - New Hartford HS, New Hartford, NY - April 2, 2016
 - Stephanie Karandy - NYSESLAT Turn Key Scorer Training - JLBOCES - April 7, 2016
 - Amy O'Riley - Model Schools World Languages Technology Integration - JLBOCES - April 8, 2016
 - Erin Smith - CEEP Teacher Training - WPBS Community Room, Watertown - April 8, 2016
 - Cammy J. Morrison - JLSBA Dessert/Workshop/Executive Committee Meeting "*The Effects of Social Media and Drugs in our Schools*" - May 11, 2016
 - Lisa K. Smith - JLSBA Dessert/Workshop/Executive Committee Meeting "*The Effects of Social Media and Drugs in our Schools*" - May 11, 2016
 - Amy O'Riley - Making Best Use of Technology to Enhance Proficiency in Target Language - Syracuse, NY - May 16, 2016
4. Financial Reports as listed for February 2016:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -

2. Ongoing Agenda Items:
 - Academic Update:
 - ❖
 - Policy Review:
 - ❖ 1st Reading: Policy #7511 [as revised] - Immunization and Dental Health of Students
3. Board Information - Invitation JLSBA Dessert/Workshop/Executive Committee Meeting “*The Effects of Social Media and Drugs in our Schools*” - May 11, 2016 (Rescheduled from February due to inclement weather.) - Please RSVP by May 3, 2106
4. Board Information - 2016-2017 Proposed JLBOCES Administrative Budget
5. Board Information - Candidates for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) as listed:
 - Mr. Peter Monaco - Watertown City School District
 - Ms. Marian Opela - Beaver River Central School District
 - Mr. James Lawrence - Sackets Harbor Central School District
 - Mr. Michael Kramer - Adirondack Central School District

Three (3) vacancies exist and four (4) candidates have been nominated. The term of office for each vacancy is three (3) years beginning July 1, 2016, and concludes on June 30, 2019. The election and vote on the proposed 2016-2017 BOCES administrative budget will take place on April 19, 2016.

There will be a **Special Meeting of the Board of Education held on April 19, 2016 at 7:00 a.m.** in the District Conference Room for the purpose of voting on the proposed 2016-2017 BOCES administrative budget and election of three members to the BOCES Board of Education.

6. Board Information - BOCES candidate letter(s) have been received from: Ms. Marian Opela
7. Board Information - PIVOT 1st Semester Report
8. Board Information - Preliminary Tenure appointment recommendations are as follows, with final Board approval scheduled for the May 9, 2016 meeting, with tenure dates effective as noted:

Name	Hire / Effective Date	Tenure Area	Effective Tenure Date
James Blunden	09/01/2013	Social Studies 7-12	08/31/2016
Jessica Bower	09/01/2013	Social Studies 7-12	08/31/2016
Tasha Plante	09/01/2013	Elementary K-6	08/31/2016

9. Board Information - The **Annual Organizational Meeting will be held Friday, July 1, 2016 at 7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School, immediately followed by the regular monthly meeting of the Board of Education.
10. Board Information - As per the GBTA Contract, “*if the District has three or more unused snow days as of April 10th, one day will be added to the April vacation and one day to the Memorial Day recess, as long as there is a minimum of one snow day remaining.*” The days to be added are May 2nd and May 27th. The District will be closed on May 27, 2016.
11. Board Information - An optical scan voting machine will be utilized for the May 17th budget vote/election. Jefferson County Board of Elections will provide the voting machine and two voting privacy booths.
12. Board Information / Discussion - 2nd Quarter Marking Period Data for review / questions
13. Board Action - Approval is requested for the General Brown CSD to combine with the Immaculate Heart CSD (host) for the purpose of athletic competition, pending the approval of NYSPASAA Section III, to compete in the sport of Modified Baseball for the 2015-2016 school year.
Motion for approval by _____, seconded by _____, with motion approved ____-_____.
14. Board Action - Approval is requested to donate one obsolete teacher desk to the Town of Brownville as per BOE Policy #5250: *Sale and Disposal of School District Property*
Motion for approval by _____, seconded by _____, with motion approved ____-_____.
15. Board Action - Approval of Assistant Clerks and Inspectors for the Tuesday, May 17, 2016 Proposed Budget Vote and Election of Board of Education members as follows:
 - Assistant Clerks: Rebecca Flath - Kristi Bice - Deanna Oliver - Lisa Leubner
 - Inspectors: Jean LaSage - Dana Howard
 - Donna Keefer will serve as Chief Inspector

- Lisa Smith will serve as Chairperson for the Annual Meeting/Budget Vote/ Election
Motion for approval by _____, seconded by _____, with motion approved ____-_____.

16. Board Action: **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the MADISON-ONEIDA Cooperative Bidding Resolution as follows:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the "BOCES") during the 2016-2017 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the General Brown Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Motion for approval by _____, seconded by _____, with motion approved ____-_____.

17. Board Action - Approval of Committee on Special Education Reports

Motion for approval by _____, seconded by _____, with motion approved ____-_____.

18. Board Discussion / Action - Budget discussion regarding the Proposed Spending Plan for the 2016-2017 school year:

BE IT RESOLVED that the Board of Education of the General Brown Central School District hereby approves the **Proposed Spending Plan for the 2016-2017** school year, resulting in a ____% increase in the tax levy, in an amount not to exceed \$ _____ and to raise the taxes therefore.

Motion for approval by _____, seconded by _____, with motion approved ____-_____.

ADMINISTRATIVE MONTHLY REPORTS

- 19. Operations Report
- 20. Brownville-Glen Park and Dexter Principal Report
- 21. Jr.-Sr. High School Principal Report
- 22. Athletic Director / Discipline Report
- 23. Curriculum Coordinator Report
- 24. Director of Student Services Report
- 25. School Business Official Report
- 26. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS

- 27. Correspondence Log

ITEMS FOR NEXT MEETING - Tuesday, April 19, 2016:

- 28. **Special Meeting** - 7:00 a.m. in the District Conference Room for the purpose of the BOCES Budget Vote/Election as well as Approval of the 2016-2017 Property Tax Report Card
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ITEMS FOR THE FOLLOWING MEETING - Monday, May 11, 2016:

- 29. **Regular Monthly Meeting** - 5:15 p.m. in the General Brown Room
-

- 30. **Annual District Meeting / Budget Hearing** - 6:00 p.m. in the JSHS Auditorium
-

RECOMMENDATIONS AND ACTION

- 31. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with effective hire dates as listed below:

Motion for approval of RECOMMENDATIONS & ACTION is made by _____, and seconded by _____.

Motion is approved ___/___.

- (A) Retirements:

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Melissa Ruscio	Science Teacher	April 29, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
Debora L. Manos	4.5-Hour Bus Driver	\$_____ annual salary Step 1	N/A	4/12/2016
Mark P. Harrienger	Substitute Teacher	\$85 per day / certified	N/A	4/12/2016

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date

(E) UNPAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

32. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINALCLEARANCE from SED:

- **Mark P. Harrienger** - Substitute Teacher

Motion for approval by _____, seconded by _____, with motion approved ____-____.

EXECUTIVE SESSION

33. **A motion is requested to enter executive session** for the discussion of _____.
 Motion for approval by _____, seconded by _____, with motion approved ____-____. Time entered: ____:____ p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

MOTION FOR ADJOURNMENT

34. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

* Items added after preliminary agenda was sent to Board of Education

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
March 7, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee, Cathy Pitkin; and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Staff Member and Students

- A NYSSBA Board Excellence Award certificate was awarded to Board of Education Member, Sandra Young Klindt, for her participation in leadership development opportunities totaling 150 points for 2016.
- 5:15 p.m. - Student Presentation by representatives of the *General Brown National Honor Society* - Mr. Nicholas Nortz, Ms. Haley Saiff and Mrs. Carrie LaSage (Advisor) shared a PowerPoint presentation with the Board of Education.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Michael Ward, and seconded by Sandra Klindt - Motion is approved 7-0.

1. Approval of Minutes as listed:
 - February 8, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - JSBS track - May 15, 2016 from 8:00 a.m. to 1:00 p.m. - Lilly's Voice Fun Run for Apraxia - \$20 per entrant
 - DEX cafeteria - March 22 and 23, 2016 from 6:00 to 8:00 p.m. - Dexter Citizens' Committee - Dexter baseball/softball sign-up
3. Conferences and Workshops as listed:
 - Hope Ann LoPresti - Grade 3 CKLA Roundtable - JLBOCES - February 26, 2016
 - David Ramie - Grade 3 CKLA Roundtable - JLBOCES - February 26, 2016
 - David Ramie - Scheduling Configurations and Flexibility - JLBOCES - February 29, 2016
 - Kelly Cantwell - Elementary Make and Take - JLBOCES - March 4, 2016
 - Jillian Goodrich - Elementary Make and Take - JLBOCES - March 4, 2016
 - Erin Heller - Elementary Make and Take - JLBOCES - March 4, 2016
 - Tricia Nortz - Elementary Make and Take - JLBOCES - March 4, 2016
 - Hope Ann LoPresti - Data Warehouse - JLBOCES - March 9, 2016
 - David Ramie - Data Warehouse - JLBOCES - March 9, 2016
 - Leann Hill - Explicit Instruction Strategies to All Learners - JLBOCES - March 10, 2016
 - Carrie LaSage - Administrative Breakfast & Inquiry, Info. and Academic Success - Hilton Garden Inn - March 11, 2016
 - Renee Powlin - Administrator's Breakfast & Inquiry, Info. and Academic Success - Hilton Garden Inn - March 11, 2016
 - Joseph O'Donnell - NYS Athletic Administrators Association Meeting - Saratoga, NY - March 16, 17, and 18, 2016
 - Stephanie Karandy - World Language Assess. Writing (AM) and Scoring Training (PM) - JLBOCES - March 17, 2016
 - Amy O'Riley - World Language Assess. Writing (AM) and Scoring Training (PM) - JLBOCES - March 17, 2016
 - Jannell Pickeral - World Language Assess. Writing (AM) and Scoring Training (PM) - JLBOCES - March 17, 2016
 - Hannah Cottrell - Family, Career, Community Leaders of America - Owego, NY - March 30, 2016
 - Renee Powlin - OPALS User Group - JLBOCES - March 31, 2016
 - Heather Devine - Elementary Make and Take - JLBOCES - March 4, 2016
 - Michael Parobeck - Secondary (AM) and Elementary (PM) Scheduling in SchoolTool - March 28, 2016
 - Joseph O'Donnell - Section 3 AD Meeting - Canastota, NY - March 31, 2016
 - Carrie LaSage - Library Automation Service-OPALS User Group - JLBOCES - March 31, 2016
 - Daniel Mincer - CEEP Alternative Energy Workshop - JLBOCES - April 8, 2016
4. Financial Reports as listed for January 2016:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports

- Claims Auditor Monthly Reports
- General Fund Warrant “A”
- Federal Fund Warrant “B”
- Food Service Warrant “C”
- Trust & Agency Warrant “T”
- Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ Benchmark #3 Data: Ms. Lane / Mrs. LoPresti / Mr. Ramie
 - Policy Review:
 - ❖ None at this time
3. Board Information - Invitation from JLSBA for the *National Honor Society Recognition Program*, to be held at the WHS Auditorium on March 23, 2016.
4. Board Information - Invitation for the JLBOCES *Annual Dinner Meeting / Budget Presentation* to be held at the Howard G. Sackett Technical Center, Glenfield, NY on April 13, 2016. A tour of the HGS Technical Center will begin at 5:00 p.m. with the dinner to begin at 6:00 p.m. The presentation of the 2016-2017 proposed BOCES administrative budget will begin at 7:15 p.m. in the Adult Learning Center Building.
5. Board Information - Following discussion, the next Budget Advisory meeting date was changed to Tuesday, April 5, 2016. It will begin at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School.
6. Board Information - Term expiration for members of the General Brown Central School District Board of Education are as listed below. Petitions are available, and will be accepted in the Office of the District Clerk until 5:00 p.m. April 18, 2016.
 - 2016 - Sandra Young Klindt
 - 2016 - Brien Spooner
 - 2017 - Cathy Pitkin
 - 2017 - Michael Ward
 - 2018 - Jeffrey West
 - 2018 - Daniel Dupee II
 - 2018 - Jamie Lee
7. Board Information / Discussion - 2nd Quarter Marking Period Data for review
8. Board Information / Discussion - Review of the District's options for the sale of vacant Dexter lot - Following discussion, there was consensus to table the sale of the lot until such time as the sale of the property would be in the best financial interest of the District.
9. Board Action - Approval is requested for the GBCSD Academic and 10-Month Calendars for 2016-2017. Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.
10. Board Action - Acceptance of donation: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to accept a donation of \$2,188.50 from the Massey Furniture Barn's *Buck\$ for Books Program*. The funds are to be used in support of our elementary libraries. Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.
11. Board Action - Approval of Madison-Oneida BOCES Services Request Form and Contract 2016-2017: **BE IT RESOLVED** that the General Brown Central School District Board of Education approves participation for the 2016-2017 school year in the programs / services marked positively on the 2016-2017 Madison Oneida BOCES Services Commitment Form / Contract. Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.
12. Board Action - Approval of Biennial Review: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Biennial Review of the *Plan for Commissioner's Regulations Part 100.11 School Based Planning and Shared Decision Making*. Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 7-0.

13. Board Action - Approval of Committee on Special Education Reports
 Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

- 14. Operations Report
- 15. Brownville-Glen Park and Dexter Principal Report
- 16. Jr.-Sr. High School Principal Report
- 17. Athletic Director / Discipline Report
- 18. Curriculum Coordinator Report
- 19. Director of Student Services Report
- 20. School Business Official Report
- 21. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 22. Correspondence Log

RECOMMENDATIONS AND ACTION

23. Board Action - Administrative Labor Union
BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education does hereby elect to recognize the formation of the **General Brown Administrators' Association, ("GBAA")**, and recognizes that it is the exclusive bargaining entity for its' members employed as listed:
- Junior/Senior High School Principal
 - Brownville Glen Park Elementary School Principal
 - Dexter Elementary School Principal
 - District Administrator in Charge of Athletics and Discipline
 - Director of Student Services
- Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.

24. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES, with effective hire dates, as listed below:
 Motion for approval of RECOMMENDATIONS & ACTION is made by Jamie Lee, and seconded by Daniel Dupee.
 Motion is approved 7-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Debra Powell	5-Hour Bus Driver	3/4/2016
Justin M. Corbet	4.5-Hour Bus Driver	3/7/2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
CORRECTION Casey J. Raines	Teacher Assistant appointed as of 9/1/2015 (unchanged)	\$13,836 annual salary Step 1 (unchanged)	4-Year Probationary Tenure Track appointment to commence 3/1/2016	9/1/2015 (unchanged)
Lauren A. Going	Substitute Bus Driver	\$14.06 per hour	N/A	3/7/2016
Nickolas T. Frears	Substitute Teacher	\$75 per day non-certified	N/A	3/8/2016
Wendy J. Johnson	Substitute Teacher	\$75 per day non-certified	N/A	3/8/2016
Justin M. Corbett	5-Hour Bus Driver	\$12,651 annual salary Step 1	N/A	3/8/2016
Tina M. Phelan	Substitute Food Service Helper	\$8.75 per hour	N/A	3/8/2016

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Michael D. Shedd	Boys JV Baseball	Temporary Coaching License	3/8/2016
Jared W. Flath	Boys Modified Lacrosse	Temporary Coaching License	3/8/2016
Erin R. Smith	Girls Modified Lacrosse	Teacher-Coach appt. pending completion of Child Abuse and DASA Training prior to 3/21/16	3/21/2016

(E) **UNPAID** Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Matthew M. Milkowich	Girls Modified Lacrosse	Temporary Coaching License	3/8/2016
Zachary R. VanBrocklin	Boys Modified Lacrosse	Temporary Coaching License	3/8/2016

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

25. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINALCLEARANCE from SED:

- **Nickolas T. Frears** - Substitute Teacher
- **Wendy J. Johnson** - Substitute Teacher
- **Tina M. Phelan** - Substitute Food Service Helper
- **Jared W. Flath** - Coach
- **Matthew M. Milkowich** - Coach
- **Michael D. Shedd** - Coach
- **Zachary R. VanBrocklin** - Coach

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

26. Board Discussion - 2016-2017 Spending Plan

27. Board Discussion - Question from Board Member: Have our opt-out procedures changed, and have there been any complaints recently? Administrators shared that information regarding test-taking procedures and/or changes will be sent home to parents shortly. Principals have not experienced any issues at this time.

28. Board Discussion - Question from Board Member regarding the outcome of previous discussions regarding a particular sports procedure. Following discussion at a previous meeting, there was consensus that the procedures be left unchanged, and determinations will be made by the Athletic Director and coaches on a case by case basis.

ITEMS FOR NEXT MEETING Monday, April 11, 2016 - 5:15 p.m. - General Brown Room

29. _____

MOTION FOR ADJOURNMENT

30. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Michael Ward, seconded by Brien Spooner, with motion approved 7-0. Time adjourned: 6:28 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

*Supporting documents may be found in supplemental file dated March 7, 2016

*Adirondack-Alexandria-Beaver River-Belleville Henderson-Carthage-Copenhagen
General Brown-Indian River-Inlet-Lafargeville-Lowville-Lyme-Sackets Harbor
South Jefferson-South Lewis-Thousand Islands-Town of Webb-Watertown*



BOCES

Pursuing Excellence

Proposed Budget 2016-2017

**Message from the
Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services**

The attached 2016-2017 proposed budget represents several months of work by members of the Board of Cooperative Educational Services and BOCES staff. We begin developing the budget in October. The BOCES District Superintendent and Central Office Administrators meet with component Superintendents and their administrative teams to identify new programs, new staff and staff development proposals that must be submitted to the State Education Department for approval. In the months between November and April, BOCES program administrators meet with local administrators and identify student needs for the next school year. Central Office Administrators are available to make presentations to Boards of Education. We are sensitive to the current fiscal constraints placed on our component districts and have worked hard to minimize increases in costs while at the same time sustaining high quality programs. In keeping with that effort our 2016-2017 budget represents a 1.35% increase over 2015-2016 exclusive of Federal and State Grant programs. The Administration portion of the budget represents 8% of the total budget. In keeping with Section §1950 of Education Law all retirees' health costs must be included in the Administration portion of the budget regardless of the BOCES program to which they were assigned. Fifty-Nine (59%) of the Administrative budget is attributed to retiree health insurance costs.

The full budget will be presented at our Annual Meeting which will take place on April 13, 2016 at the Howard G. Sackett Technical Center, located at 5836 State Rt. 12, Glenfield, NY. The evening will begin at 6:00 p.m. with a buffet dinner prepared by Ms. Sabrina Sansucci's Culinary Arts. The 2016-2017 Budget will be presented in the Adult Learning Center Building Conference Rooms A & B at 7:00 p.m. Tours of the Technical Center will be available to interested individuals at 5:00 p.m. prior to dinner and the presentation of the proposed budget. The Central Administration portion of the budget will be voted on by component district Boards of Education on April 13, 2016. Once adopted, that part of the budget will not change for the next school year. In contrast, the service part of the budget may be adjusted as districts request new or expanded programs. In accordance with statute, the Board must finalize its projected budget by May 10, 2016 and submit it to the State Education Department.

Unlike local district budgets, our "tax levy" to component districts represents the full cost of operating programs. It is not offset by state aid or unexpended dollars from the previous year. In keeping with Section §1950 of Education Law, BOCES is required to return any unexpended funds to our component schools. School districts receive BOCES aid, excess cost and transportation aids on most expenditures in the year following the delivery of services. Aid on classrooms rented by BOCES from component districts is paid in the current year.

If you have suggestions or comments regarding the proposed 2016-2017 budget, please bring them to our attention. Through your cooperation and support of shared programs, we are able to serve the students and staff of our districts in the many ways that are outlined on the following pages. Thank you for your support.

Alice M. Draper, President	Michael J. Kramer	Peter Monaco	
James L. Lawrence, Jr., Vice President	Barbara A. Lofink	Grace H. Rice	
Sandra Young Klindt	Lynn A. Murray	Michael F. Young	Stephen J. Todd, District Superintendent

VISION STATEMENT

This BOCES will be a leader in creating, implementing, and maintaining cooperative educational programs that meet the expanding and ever-changing needs of the communities it serves.

MISSION STATEMENT

The University of The State of New York has a two-fold mission shared by all its member institutions: (1) to provide to every resident of the State, regardless of age, sex, economic or social status, race, religion, ethnic group or handicapping condition, the broadest range of quality educational programs and services; (2) to help the people and government of the State use the resources of the education system to advance the cultural, scientific and economic development of the State.

The mission of the BOCES is to provide and support educational programs on a regional basis in an economical, effective and efficient manner that meet the immediate and long-term needs of students of all ages as requested by component school districts, community agencies, industries, businesses and The State Education Department. (1984).

The BOCES is committed to providing diverse, equitable and high quality learning opportunities that facilitate lifelong success. Students will demonstrate diligence in functioning and communication skills necessary for personal living success. A caring, competent staff will deliver a clear, comprehensive curriculum in a safe and positive environment. (1990).

LONG RANGE GOALS

The BOCES supports the Regents' Bill of Rights for Children and Goals for Elementary, Middle and Secondary School Students and establishes additional goals. To provide programs for students that develop knowledge, skills and attitudes to enable them to be economically self-sufficient, contributing citizens, who possess a feeling of self-worth, and a desire for life-long learning.

To continuously evaluate and upgrade programs and develop new services that meet the needs of an "evolving" society and its population.

To provide leadership throughout the region in identifying educational needs, and in creatively pooling resources and personnel to meet those needs.

To develop budgetary procedures which recognize the need for providing high quality programs while being cognizant of local economic resources.

To regularly seek feedback from component Boards of Education and personnel regarding the effectiveness of current programs and needs in the future.

To maintain or acquire staff, materials and facilities to operate current and future programs.

To cooperate with other regional agencies and The State Education Department in providing programs and services that have a statewide impact.

To annually evaluate all personnel for the purpose of continued development and assessment of contributions to the mission and goals of the BOCES.

Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services
Annual Meeting
BOCES Administrative Building
Conference Rooms A&B
20104 State Route 3
Watertown, New York
April 15, 2015
7:55 p.m.

Members Present: Alice Draper, Michael Kramer, James Lawrence, Barbara Lofink, Peter Monaco, Lynn Murray Grace Rice, Jeffrey Timerman, Michael Young

Members Excused: None

Staff Present: Michele Alagna, Dawn Ludovici, Patricia LaClair, Russell Berger, Linda Carroll, Tim Collins, Shelly Cobb, Georgia Duskas, Dominic D'Imperio, Stacey Eger, Marcy Greiner, Todd Green, Tracy Gyoerkoe, Fred Hauck, Kathleen Lind, Michael Lively, Paul Mooney, Patricia O'Driscoll, Jeanette Rushford, Linda Torres, Michele Traynor

Others Present: Donald Brumfield, Joseph Colangelo, Richard Gallo, Fred Hall, Abigail Hammond, Frank House, Rebecca Kelly, Sandra Klindt, Beth Linderman, Cammy Morrison, Edward Niznik, Doug Premo, Lisa Smith, Thomas Schneeberger, Cheryl Steckly, Barry Worczak

The Annual Meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services was called to order by Mrs. Alice Draper, President of the Board, at 7:55 p.m. She welcomed all those in attendance and led them in the Pledge of Allegiance.

Chairperson Draper referred those in attendance to the meeting agenda and asked if there were any amendments. There were none. Mrs. Draper also referred meeting participants to a written greeting from Acting Commissioner of Education Berlin that was given to all participants as they entered the meeting. Chairperson Draper introduced the members of the Board of Cooperative Educational Services, BOCES administrative staff and Patricia LaClair, Clerk of the Board.

The Clerk reviewed with those in attendance the notice of the Annual Meeting. In keeping with Section §1950 of Education Law, this notice was published in the Boonville Herald, Carthage Republican/Tribune, Lowville Journal/Republican, Thousand Islands Sun and the Watertown Daily Times during the weeks of March 30 and April 6, 2015. This notice was also forwarded to each component district Board of Education member, Clerk and Superintendent. The date for the Annual Meeting was set by the Board of Cooperative Educational Services on July 8, 2015 at their Reorganizational Meeting. The Clerk called the audience's attention to the minutes of the April 9, 2014 BOCES Annual Meeting and asked that each person review this material. The Clerk called for any corrections to the minutes. No corrections were noted, and Mr. Young made a motion that was seconded by Mr. Timerman that the minutes of the April 9, 2014 Annual Meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services be approved. The motion carried unanimously.

Chairperson Draper introduced Mr. Stephen J. Todd, District Superintendent and Chief Executive Officer of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services, who presented the 2015-16 proposed budget. Mr. Todd referred the audience to the Annual Meeting/Projected Budget booklet which contained budgets for each BOCES program. He began the presentation by thanking Assistant Superintendent Traynor and Business Manager O'Driscoll for the many hours of work that went into developing the proposed budget. He also thanked the entire Business Office staff and each program administrator for their efforts to control costs and keep 2015-16 increases to a minimum. The Board begins the initial development of the budget in October. In keeping with that effort our 2015-2016 budget represents a 1.83% increase over 2014-2015 exclusive of Federal and State Grant programs. The Administration portion of the budget represents 8% of the total budget. The largest portion of the Administrative budget increase is due to the increasing number of BOCES retirees who carry their health insurance coverage into retirement. In keeping with §1950 of Education Law all retirees' health costs must be included in the Administration portion of the budget regardless of the BOCES program to which they were assigned. Over eighty-six percent (86%) of the increase in the Administrative budget is attributed to retiree health insurance costs.

The development of the 2015-2016 budget was exceedingly challenging for both BOCES and the districts it serves.

The 2015-16 Program Factors are:

- Increased service requests from districts for itinerant teaching positions
- Increase in administrative support needs with regard to the APPR, Common Core implementation and data-driven instruction.
- Increase in the number of regional grants to administer.
- This year the Board of Education launched strategic planning and succession planning processes that will help all BOCES departments and programs to prepare for the future
- BOCES also created a CTE and PES budget advisory committees
- In July of 2014 BOCES adopted a 3 year average enrollment for CTE billing purposes vs. actual.
- The Adult LPN program was moved out of the Career and Technical Education budget and into the Adult and Continuing Education budget.

Mr. Todd responded to questions from the audience. In closing, Mr. Michael Young, thanked Mrs. Dawn Ludovici for her ten years of service to the Jefferson-Lewis BOCES. Mrs. Ludovici is very dedicated and hard working.

Chairperson Draper thanked District Superintendent Todd for his concise and informative presentation. In closing she indicated that three vacancies exist on the Board of Cooperative Educational Services. The election of members to the BOCES will take place on April 20, 2015 as each component school board meets to cast ballots for each vacancy and to vote on the proposed 2015-2016 administrative budget. Chairperson Draper introduced Mr. Michael Young who was nominated by the Lowville Academy & Central School District, Mr. Lynn A. Murray who was nominated by the Copenhagen Central School District, Dr. Sandra Klindt who was nominated by the General Brown Central School District and Mr. Jeffrey J. Timmerman who was nominated by the Lyme Central School District.

Chairperson Draper called for a motion to adjourn the meeting. A motion was made by Mr. Young and seconded by Mrs. Lofink to adjourn at 8:26 p.m. The motion carried unanimously.

Respectfully submitted,

Patricia L. LaClair

Clerk of the Board

Remaining 2015-2016 Board Meetings

April 6, 2016	Watertown Campus - Administration Building	7:00 p.m.
May 4, 2016	Howard G. Sackett Technical Center	6:00 p.m.
June 15, 2016	Watertown Campus - Administration Building	6:00 p.m.
July 6, 2016	Watertown Campus - Administration Building	6:00 p.m.

**** Tentative 2016 - 2017 Board Meetings**

August 17, 2016	Watertown Campus - Administration Building	6:00 p.m.
September 21, 2016	Watertown Campus - Administration Building/Open House	6:00 p.m.
October 19, 2016	Howard G. Sackett Technical Center/Open House	6:00 p.m.
November 16, 2016	Boak Educational Center	6:00 p.m.
December 21, 2016	Watertown Campus - Administration Building	6:00 p.m.
January 18, 2017	Watertown Campus - Administration Building	6:00 p.m.
February 8, 2017	Howard G. Sackett Technical Center	6:00 p.m.
March 15, 2017	Watertown Campus - Administration Building	6:00 p.m.
April 12, 2017	Annual Meeting - Watertown Administration Building	6:00 p.m.
May 10, 2017	Howard G. Sackett Technical Center	6:00 p.m.
June 21, 2017	Watertown Campus - Administration Building	6:00 p.m.

** Pending Board approval at July 6, 2016 reorganizational meeting.



SERVICES AND BUDGET DEVELOPMENT CALENDAR

2016-2017

July 6, 2016	Board Meeting	Annual goal setting workshop; Reorganizational Meeting – Approved Annual Goals
August 2016	To Administrators	Distribute Planning Sheet: New & Expanded Programs 2017-2018 Services Guide descriptions
September 22, 2016	To District Superintendent	Planning Sheets, New & Expanded Programs 2017-2018 due
October 1, 2016	To Assistant Superintendent for Business	All Program Narratives for Services Guide, 2017-2018
November 3, 2016	To SED	New Program Data
November 16, 2016	Board Meeting	Overview of Proposals for New Programs; Budgetary Proposals for Central Administration, O&M & 600 Budgets; Services Guide
December 2016	Superintendent of Schools	Services Guide Distribution to Component Districts
December 21, 2016	Board Meeting	Budgetary Proposals for Career & Technical Education, Adult & Continuing Education, Itinerant Services & Instructional Support
December 2016	Administration Meetings	Personnel Proposals – 2017-2018
January 18, 2017	Board Meeting	Budgetary Proposals for Programs for Exceptional Students & Administrative Support
February 1, 2017	To BOCES	Initial Service Requests from Component Districts
February 15, 2017	Board Meeting - HGSTC	Draft Total Budget/Major Tuitions
February 24, 2017	Notice to Clerks	Nominating procedures (60 days prior to election)
February 8, 2017	Superintendents of Schools	Major tuitions to Superintendents
March 15, 2017	Board Meeting	Final Budget Document
March 27, 2017		Deadline for nominations (30 days prior to election)
March 29, 2017	Annual Meeting Legal Notice Forwarded to Newspapers	Minimum 14 days prior to Annual Meeting
March 29, 2017	To Component Board Members, Superintendents, Clerks	Mail Annual Meeting Legal Notice (14 days prior); Mailing tentative budget and Report Card 2014-2015 (10 days prior)
April 11, 2017	To Component Clerks	Ballots mailed for voting on BOCES Administrative Budget (14 days prior to election) and Election of Members to the Board
April 12, 2017	Annual Meeting	Review of Proposed Budget
April 25, 2017	Component Boards Meet	Vote on Administrative Budget; Board members' election
May 1, 2017	To District Superintendent	Final Service Requests from Districts
May 10, 2017	Board Meeting - HGSTC	Adopt Final Budget for 2017-2018 Submission to Commissioner
June 2017	To Districts	AS-7 Contracts 2017-2018 Verification of Final Billing for 2016-2017

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES

PROPOSED 2016-2017 BUDGET

	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
<u>CENTRAL ADMINISTRATION BUDGET</u>						
Board of Education Expense:						
Salary-Clerk/IC Auditor	\$ 10,902	\$ 12,542	\$ 10,558	\$ 13,044		
Materials/Supplies	\$ 5,019	\$ 6,200	\$ 5,364	\$ 6,200		
Insurance	\$ 900	\$ 4,236	\$ 4,236	\$ 4,236		
Purchased Services	\$ 8,533	\$ -	\$ -	\$ 10,000		
Legal Fees	\$ 8,038	\$ 15,000	\$ 4,213	\$ 20,000		
Advertising	\$ 872	\$ 3,000	\$ 48	\$ 3,000		
Conference/Mileage	\$ 14,279	\$ 12,000	\$ 14,356	\$ 12,000		
Dues-Note 1	\$ 19,097	\$ 17,665	\$ 19,409	\$ 20,000		
Benefits	\$ 6,638	\$ 7,928	\$ 7,577	\$ 8,413		
Total	\$ 74,278	\$ 78,571	\$ 65,761	\$ 96,893	\$ 18,322	23.32%

DISTRICT SUPERINTENDENT

Salary-local portion of D.S. Salary-Note 2	\$ 140,909	\$ 123,263	\$ 118,838	\$ 123,263		
Extra Pay	\$ 900	\$ 820	\$ 900	\$ 900		
Support Salaries	\$ 55,033	\$ 56,771	\$ 57,220	\$ 59,042		
Equipment	\$ -	\$ 3,685	\$ 3,685	\$ 3,500		
Materials/Supplies	\$ 2,733	\$ 4,500	\$ 2,863	\$ 4,500		
Auto Repairs/Parts	\$ 798	\$ 2,000	\$ 771	\$ 2,000		
Gasoline	\$ 1,905	\$ 6,200	\$ 6,231	\$ 5,000		
Purchased Services	\$ 4,607	\$ -	\$ 1,000	\$ 5,000		
Insurance	\$ 1,500	\$ 2,688	\$ 2,688	\$ 2,688		
Advertising	\$ -	\$ 2,585	\$ 2,585	\$ 2,585		
Conference/Mileage	\$ 7,778	\$ 8,500	\$ 7,823	\$ 8,500		
Dues	\$ 3,963	\$ 6,000	\$ 6,493	\$ 6,000		
Benefits	\$ 75,299	\$ 73,255	\$ 67,194	\$ 70,150		
Total	\$ 269,342	\$ 290,267	\$ 278,291	\$ 293,128	\$ 2,861	0.99%

GENERAL COST OF ADMINISTRATION

Instructional Salaries	\$ 220,022	\$ 247,733	\$ 237,411	\$ 204,327		
Extra Pay	\$ -	\$ -	\$ 3,500	\$ 3,500		
Support Salaries	\$ 63,312	\$ 79,737	\$ 65,121	\$ 67,726		
Extra Pay-Note 3	\$ 5,520	\$ 6,000	\$ 5,520	\$ 6,000		
Equipment	\$ 1,030	\$ 1,500	\$ 4,567	\$ 3,000		
Materials/Supplies	\$ 3,736	\$ 4,500	\$ 5,304	\$ 4,500		
Auto Repairs/Parts	\$ 334	\$ 500	\$ 130	\$ 500		
Gasoline	\$ 457	\$ 1,100	\$ 1,100	\$ 1,000		
Purchased Services	\$ 984	\$ 1,000	\$ 485	\$ 1,000		
Equip Repairs	\$ -	\$ 250	\$ 250	\$ 250		
Insurance	\$ 1,900	\$ 1,600	\$ 1,600	\$ 1,600		
Advertising	\$ 1,962	\$ 400	\$ 294	\$ 400		
Conference/Mileage	\$ 8,340	\$ 7,200	\$ 8,125	\$ 9,000		
Dues	\$ 853	\$ 900	\$ 1,736	\$ 1,000		
Benefits	\$ 129,777	\$ 143,152	\$ 119,712	\$ 114,183		
Total	\$ 438,227	\$ 495,572	\$ 454,855	\$ 417,986	\$ -77,586	-15.66%

Note 1 (based on 15-16 projected)

Educorp	\$1,000
Jeff Lew School Boards	\$375
Nat'l School Boards	\$2,700
Rural Schools Assoc	\$625
OHM BOCES	\$4,530
Total	\$9,230

Note 2 (District Superintendent salary and benefits summary)

Local salary	\$122,284
Teachers retirement system	\$14,674
Worker's compensation	\$1,222
Health/dental/vision insurance	\$18,593
Total local salary & benefits	\$156,773
Total local and state salary for 2016-17	\$165,783

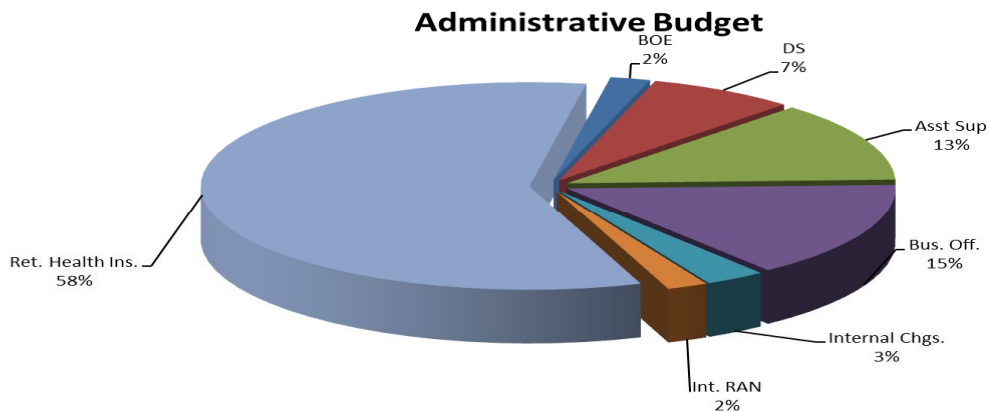
Note 3 Includes stipend for JLSBA Executive Secretary, which is reimbursed to BOCES by JLSBA

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
<u>CENTRAL SUPPORT (BUSINESS OFFICE)</u>						
Support Salaries	\$ 270,546	\$ 312,548	\$ 316,846	\$ 342,942		
Extra Pay— <i>Note 4</i>	\$ -	\$ 800	\$ 6,027	\$ 800		
Equipment	\$ 1,857	\$ 2,500	\$ 1,609	\$ 2,500		
Materials/Supplies	\$ 7,573	\$ 8,000	\$ 4,027	\$ 8,000		
Purchased Services	\$ 3,110	\$ 75,000	\$ 55,112	\$ 70,000		
Equip Repairs	\$ 459	\$ 500	\$ 500	\$ 500		
Insurance	\$ 1,818	\$ 1,400	\$ 1,400	\$ 1,900		
Contract Prof Services	\$ 3,750	\$ 7,000	\$ 8,119	\$ 7,000		
Auditing	\$ 15,740	\$ 22,000	\$ 16,115	\$ 30,000		
Conference/Mileage	\$ 683	\$ 3,500	\$ 1,892	\$ 3,500		
Unemployment Tax Council	\$ 1,900	\$ 2,250	\$ 1,900	\$ 2,250		
Benefits	\$ 146,538	\$ 167,384	\$ 159,005	\$ 184,004		
Total	\$ 453,974	\$ 602,882	\$ 572,552	\$ 653,396	\$ 50,514	8.38%
<u>OTHER: UNDISTRIBUTED</u>						
Rent of Facilities	\$ 258,190					
Interest On Revenue Anticipation Note— <i>Note 5</i>	\$ 17,500	\$ 80,000	\$ 80,000	\$ 50,000		
Retiree Health Insurance— <i>Note 6</i>	\$ 2,086,665	\$ 2,326,156	\$ 2,157,948	\$ 2,362,045		
Total	\$ 2,362,355	\$ 2,406,156	\$ 2,237,948	\$ 2,412,045	\$ 5,889	.24%
TRANSFER CHANGES & CREDITS	\$ 116,989	\$ 118,056	\$ 118,056	\$ 118,056	\$ 0	0%
CENTRAL ADMINISTRATION BUDGET TOTAL	\$ 3,715,165	\$ 3,991,504	\$ 3,727,463	\$ 3,991,504	\$ 0	0%

- Note 4** Business Office staff consists of 7.8 FTE
Note 5 Revenue anticipation note (RAN) to meet cash flow needs
Note 6 Retiree health insurance reflects 230 total retirees. Expense for all retirees must be shown in the Administrative budget
Note 7 After approval and adoption, the Administrative budget cannot be increased

New York State Education Law Section 1950 requires that Boards of Cooperative Educational Service (BOCES) present their proposed budgets for review and consideration at their Annual Meeting in April. Component school districts will meet and vote on the BOCES Administrative Budget on April 13, 2016.



Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

CAPITAL BUDGET -- PROPOSED 2016-2017 RENTED FACILITIES SCHEDULE

SCHOOL DISTRICT & TYPE OF RENT	# OF ROOMS	RENT	O & M
Alexandria Bay (Distance Learning)	1	\$500	\$0
Beaver River (Regular, Distance Learning)	1	\$500	\$0
Belleville Henderson (Distance Learning)	1	\$500	\$0
Carthage (Regular, Distance Learning)	1	\$500	\$0
Copenhagen (Distance Learning)	1	\$500	\$0
General Brown (Distance Learning)	1	\$500	\$0
Indian River (Reg., Summer, Dist. Lrng., Office Space)	19.3	\$57,005	\$8,150
LaFargeville (Distance Learning)	1	\$500	\$0
Lowville (Regular, Distance Learning)	12.1	\$21,605	\$4,950
Lyme (Distance Learning)	1	\$500	\$0
Sackets Harbor (Distance Learning)	1	\$500	\$0
South Lewis (Reg, Dist. Lrng, Summer, Office Space)	6	\$17,250	\$2,500
Thousand Islands (Distance Learning)	1	\$500	\$0
Watertown (Regular, Summer, Distance Learning)	4	\$10,550	\$1,500
Boak Education Center (Lewis County ACES)	11	\$150,000	\$5,500
T.B.D. (Regular, Regional Summer School)	8	\$24,330	\$3,740
T.B.D. (CBO Offices Space)	15	\$45,000	\$8,150
TOTAL	85.4	\$330,740	\$34,490

<u>CAPTIAL BUDGET—RENTED FACILITIES</u>	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
	\$ -	\$ 330,740	\$ 150,000	\$ 330,740	\$ 0	0%

The regular rate is \$3,850 per classroom or \$5 per square foot; the rent includes \$500 for operation and maintenance; rent is paid for a 10-month period.

Summer program rent is for a 30-day period. The rate varies by the type of classroom space to be rented and includes operation and maintenance.

The enhanced rate is determined by dividing the square footage rented by 770 (an average classroom size) then multiplying by the rate per room (\$6,000 per classroom equivalent). The rent per square foot is \$7.79; the rent includes operation and maintenance. The rate is paid for new or renovated classrooms.

In addition to operation and maintenance of \$500 per classroom, rent includes incidental, supervisory support, mainstreaming of students where appropriate, and use of common areas such as cafeterias and auditoriums.

Contract rent rates are determined between landlord and BOCES. Rates are determined by the services to be provided by the landlord and type of space to be rented.



Career, Technical, Adult and Continuing Education 2016-2017



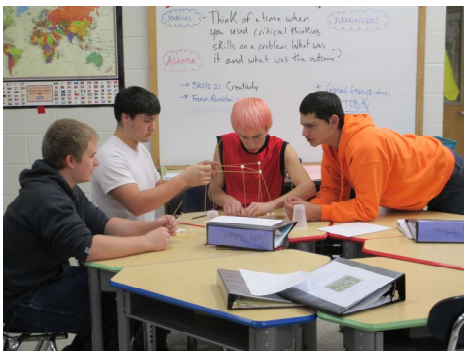
Michael Keck, Automotive Technology student from Belleville-Henderson, Replacing front disc brakes.



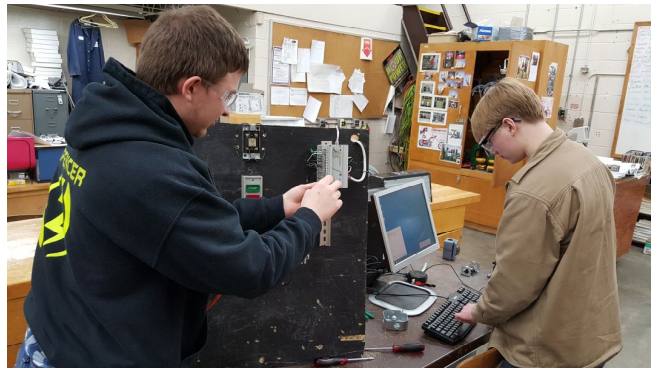
Hannah Mast, a junior from Beaver River performs an Evening Updo Style on her mannequin. This is an essential skill for the modern cosmetologist.



Carlee Nichols, a senior from Sackets Harbor demonstrates proper make-up application for her peers.



Pre-tech Academy students Jake Hulbert and Timothy Stafford from Watertown High School, Kelly Hershewe and Dustin Murphy from Alexandria Bay engage in a team building/communication activity to start the year.



Two students work on a programmable logic controller in Electrical Trades. On the left is Ray Spencer from Lowville. On the right is Brian Nelson from Adirondack.



Pictured above are Nicholas St. Onge from Thousand Islands and Rebecca Young from Watertown. They are installing a computer drive in Electronic and Computer Technology.



Feeding is an important skill that Nursing Assistant students must master. Here, Jade Hall from Watertown is feeding Sonja Beckstead of Indian River.



In Veterinary Practices, Klaire Sullivan from Copenhagen and Kayla Weakley of Adirondack Central spent the afternoon grooming this adorable little guy.



Practical Nursing graduation is always such a proud moment for students, their families, and the BOCES family. These students pose after their pinning ceremony held this January at the Samaritan Keep Home.



Bohlen Technical Center SkillsUSA students proudly display their trophies after the regional skills competition held at SUNY Morrisville , xxx. Students from BTC took home 7 gold medals, 4 silver and 6 bronze. Students from the Howard G. Sackett Technical Center earned 6 gold, 2 silver, and 4 bronze medals.

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
<u>CAREER & TECHNICAL EDUCATION (CoSer 101)</u>						
Salaries for all staff	\$ 4,160,783	\$ 4,253,527	\$ 3,978,317	\$ 4,275,691		
Equipment	\$ 62,056	\$ 260,000	\$ 180,097	\$ 270,000		
Materials & supplies	\$ 687,637	\$ 786,408	\$ 608,557	\$ 808,408		
Contract and Other	\$ 387,550	\$ 485,104	\$ 300,565	\$ 460,750		
Contract Profession Services	\$ 7,684	\$ 6,500	\$ 10,770	\$ 12,500		
Employee Benefits	\$ 1,985,654	\$ 1,917,115	\$ 1,792,759	\$ 1,982,113		
	\$	\$	\$	\$		
	\$	\$	\$	\$		
Total Direct Expense	\$ 7,291,364	\$ 7,681,654	\$ 6,871,065	\$ 7,809,462		
 Total Transfer Charges	 \$ 1,422,448	 \$ 2,133,998	 \$ 2,133,998	 \$ 2,133,998		
 Net Expense for Career & Tech Education	 \$ 8,713,812	 \$ 9,815,652	 \$ 9,005,063	 \$ 9,943,460	 \$ 127,808	 1.30%
 Tuition		 \$ 9,029		 \$ 9,134		 0%
<u>ADULT & CONTINUING EDUCATION (CoSer 150)</u>	\$ 1,213,949	\$ 1,324,305	\$ 1,038,649	\$ 1,324,305	\$ -	



*Programs for
Exceptional Students
2016-2017*

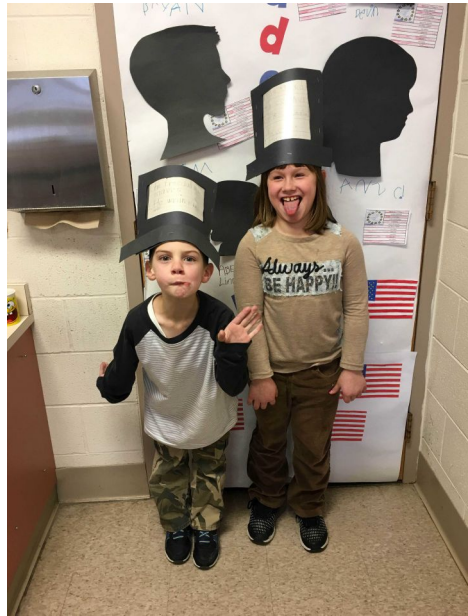
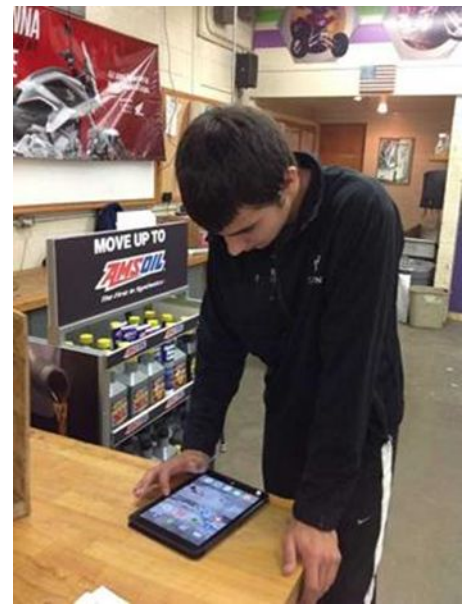


Alternative High School Students in Ms. Miller's Math Lab work on the Barbie Bungee Project, an investigation activity in which students measure and record data for each rubber band added to the bungee cord and make predictions regarding the cord strength.



Students in Ms. Downey's 12:1:1 classroom at Wiley Intermediate School are included in Ms. Fillhart's 5th/6th grade class and collaborate on problem solving activities.

Matt Corron is an adult CTE student in Heavy Equipment who utilizes assistive technology services to maximize his experience in the program.



Students in Ms. Schimpf's 8:1:1 class at Calcium Primary School have fun role-playing while studying famous figures from history.

Marissa, a student in Mr. Gagnon's transition class at the Bohlen Technical Center, works at the Samaritan Medical Center three afternoons a week in the Adult Day Care Program and two afternoons at the Price Chopper Bakery. Marissa is very proud of the work she does and the money she is earning.



Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
<u>PROGRAMS FOR EXCEPTIONAL STUDENTS</u>						
15:1 (CoSer 201)						
Instructional Salaries	\$ -	\$ 70,000	\$ 70,212	\$ 90,138		
Salary-Sub Teachers	\$ -	\$ 1,000	\$ -	\$ 1,000		
Salary-Sub Aide	\$ 618	\$ -	\$ -	\$ -		
Equipment	\$ -	\$ 500	\$ 500	\$ 500		
Materials/Supplies	\$ 48	\$ 1,000	\$ 131	\$ 1,000		
Equip Repairs	\$ -	\$ 100	\$ 113	\$ 100		
Insurance	\$ -	\$ 1,000	\$ 1,000	\$ 1,000		
Transportation	\$ -	\$ 500	\$ 500	\$ 500		
Conference/Mileage	\$ -	\$ 500	\$ 45	\$ 500		
Ancillary Services	\$ -	\$ 500	\$ 500	\$ 500		
O & M Of Classrooms	\$ -	\$ 500	\$ 500	\$ 500		
Total Benefits	\$ 71	\$ 34,122	\$ 33,703	\$ 56,821		
Total Direct Expense	\$ 737	\$ 109,722	\$ 107,204	\$ 152,559		
Total Charge from BOCES Programs	\$ 189,703	\$ 344,761	\$ 344,761	\$ 323,608		
Net Expense	\$ 190,440	\$ 454,483	\$ 451,965	\$ 476,167	\$ 21,684	4.77%
12:1:1 (CoSer 202)						
Instructional Salaries	\$ 524,899	\$ 483,530	\$ 291,212	\$ 308,915		
Extra Pay	\$ 8,538	\$ 500	\$ 2,213	\$ 500		
Salary-Teacher Assts	\$ 15,935	\$ 33,461	\$ 33,461	\$ 34,800		
Salary-Sub Teachers	\$ 12,868	\$ 6,250	\$ 5,760	\$ 6,250		
Salary Support	\$ -	\$ 23,423	\$ 23,423	\$ 24,360		
Salary-Tchr Aide	\$ 394,566	\$ 394,723	\$ 400,112	\$ 412,692		
Salary-Sub Aide	\$ 27,453	\$ 15,000	\$ 27,503	\$ 15,000		
Equipment	\$ -	\$ 2,500	\$ 2,500	\$ 2,500		
Materials/Supplies	\$ 9,380	\$ 9,000	\$ 4,021	\$ 9,000		
Insurance	\$ 3,478	\$ 3,638	\$ 3,638	\$ 3,638		
Transportation	\$ -	\$ 20,000	\$ 20,000	\$ 20,000		
Conference/Mileage	\$ 1,631	\$ 1,000	\$ 99	\$ 2,000		
Ancillary	\$ 7,280	\$ -	\$ -	\$ -		
O & M Of Classrooms	\$ 3,500	\$ 8,750	\$ 8,750	\$ 8,750		
Total Benefits	\$ 545,095	\$ 505,901	\$ 460,200	\$ 526,492		
Total Direct Expense	\$ 1,544,623	\$ 1,507,676	\$ 1,282,892	\$ 1,374,897		
Total Charges from BOCES Programs	\$ 958,478	\$ 1,218,791	\$ 1,218,791	\$ 1,221,309		
Net Expense	\$ 2,513,101	\$ 2,726,467	\$ 2,501,683	\$ 2,596,206	\$ (130,261)	-4.78%
<u>Resource Rm/Inclusion Teacher (CoSer 216 A,B,C)</u>						
Instructional Salaries	\$ 645,593	\$ 582,455	\$ 526,865	\$ 529,675		
Extra Pay	\$ -	\$ -	\$ -	\$ -		
Salary-Sub Teachers	\$ 3,418	\$ 14,000	\$ 1,190	\$ 14,000		
Salary-Sub Teacher Aide	\$ -	\$ -	\$ -	\$ -		
Equipment	\$ -	\$ 2,500	\$ 2,500	\$ 2,500		
Materials/Supplies	\$ 489	\$ 7,000	\$ 532	\$ 7,000		
Purchased Services	\$ -	\$ 500	\$ 500	\$ 500		
Insurance	\$ 2,500	\$ 2,645	\$ 2,645	\$ 2,645		
Conference/Mileage	\$ 3,465	\$ 4,000	\$ 4,000	\$ 4,000		
Total Benefits	\$ 292,631	\$ 303,669	\$ 226,119	\$ 233,899		
Total Direct Expense	\$ 948,096	\$ 916,769	\$ 764,351	\$ 794,219		
Total Charges from BOCES Programs	\$ 4,275	\$ 58,269	\$ 58,269	\$ 49,269		
Net Expense	\$ 952,371	\$ 975,038	\$ 822,620	\$ 843,488	\$ (131,550)	-13.49%

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES

PROPOSED 2016-2017 BUDGET

	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
12:1.3:1 (CoSer 208)						
Instructional Salaries	\$ 362,368	\$ 374,010	\$ 402,660	\$ 414,810		
Extra Pay	\$ 384	\$ 3,000	\$ 80	\$ 3,000		
Salary-Teacher Assts	\$ 101,238	\$ 107,076	\$ 92,987	\$ 143,389		
Salary-Sub Teachers	\$ 10,189	\$ 14,000	\$ 3,470	\$ 14,000		
Salary - Support	\$ -	\$ 23,423	\$ 23,423	\$ 24,360		
Salary-Tchr Aide	\$ 540,499	\$ 604,091	\$ 593,447	\$ 578,514		
Salary-Sub Aide	\$ 91,915	\$ 50,000	\$ 29,608	\$ 50,000		
Equipment	\$ -	\$ 2,500	\$ 2,500	\$ 2,500		
Materials/Supplies	\$ 9,028	\$ 10,000	\$ 10,017	\$ 10,000		
Purchased Services	\$ -	\$ 1,000	\$ 1,000	\$ 1,000		
Insurance	\$ 2,350	\$ 2,392	\$ 2,392	\$ 2,488		
Transportation	\$ 1,200	\$ 5,000	\$ 5,000	\$ 5,000		
Conference/Mileage	\$ 2,993	\$ 1,200	\$ 1,343	\$ 3,000		
Ancillary Services	\$ 10,140	\$ 8,500	\$ 8,500	\$ 12,500		
O & M Of Classrooms	\$ 3,945	\$ 4,000	\$ 4,000	\$ 4,000		
Total Benefits	\$ 649,685	\$ 799,708	\$ 638,927	\$ 741,339		
Total Direct Expense	\$ 1,785,934	\$ 2,009,900	\$ 1,819,354	\$ 2,009,900		
Total Charges from BOCES Programs	\$ 2,531,019	\$ 2,369,530	\$ 2,369,530	\$ 2,382,759		
Net Expense	\$ 4,316,953	\$ 4,379,430	\$ 4,188,884	\$ 4,392,659	\$ 13,229	0.30%

8:1:1 & 6:1:1 (CoSer 218)

Instructional Salaries	\$ 1,330,465	\$ 1,491,119	\$ 1,263,948	\$ 1,533,621		
Extra Pay	\$ 919	\$ 25,000	\$ 1,829	\$ 25,000		
Salary-Teacher Asst	\$ 470,491	\$ 526,728	\$ 436,863	\$ 526,728		
Salary-Sub Teachers	\$ 26,973	\$ 35,000	\$ 28,424	\$ 35,000		
Salary-Stipend	\$ -	\$ -	\$ 400	\$ -		
Extra Pay	\$ -	\$ 2,000	\$ 2,000	\$ 2,000		
Salary-Teacher Aide	\$ 317,827	\$ 351,373	\$ 248,806	\$ 351,373		
Salary-Sub Aide	\$ 52,910	\$ -	\$ 54,240	\$ -		
Equipment	\$ -	\$ 2,500	\$ 2,500	\$ 2,500		
Materials/Supplies	\$ 23,901	\$ 25,000	\$ 12,507	\$ 25,000		
Purchased Services	\$ -	\$ 25,000	\$ 25,000	\$ 25,000		
Insurance	\$ 18,000	\$ 19,000	\$ 19,000	\$ 19,760		
Transportation	\$ -	\$ 5,000	\$ 5,000	\$ 5,000		
Consultants	\$ -	\$ 1,500	\$ 1,500	\$ 1,500		
Conference/Mileage	\$ 4,387	\$ 8,000	\$ 553	\$ 8,000		
Ancillary Services	\$ 34,840	\$ 43,500	\$ 43,500	\$ 43,500		
O & M Of Classrooms	\$ 7,255	\$ 8,255	\$ 8,255	\$ 8,255		
Total Benefits	\$ 1,196,194	\$ 1,294,742	\$ 1,073,227	\$ 1,251,480		
Total Direct Expense	\$ 3,484,162	\$ 3,863,717	\$ 3,228,552	\$ 3,863,717		
Total Charges from BOCES Programs	\$ 2,381,924	\$ 2,739,714	\$ 2,739,714	\$ 2,820,750		
Net Expense	\$ 5,866,086	\$ 6,603,431	\$ 5,968,266	\$ 6,684,467	\$ 81,036	1.23%



Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES

PROPOSED 2016-2017 BUDGET

	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
<u>SPECIAL ED ITINERANT PROGRAM BUDGETS</u>						
Visually Impaired (CoSer 309)	\$ 138,642	\$ 157,978	\$ 135,945	\$ 164,029		
Hearing Impaired (CoSer 319)	\$ 258,257	\$ 325,921	\$ 198,207	\$ 204,687		
Secondary Guidance Counselor (CoSer 323)	\$ 203,709	\$ 222,636	\$ 222,636	\$ 222,636		
Physical Therapist Itinerant (CoSer 326)	\$ 527,171	\$ 607,042	\$ 607,042	\$ 607,042		
Interpreter-Hearing Impaired/Deaf (CoSer 328)	\$ 95,969	\$ 122,421	\$ 95,072	\$ 124,305		
Occupational Therapist (CoSer 330)	\$ 1,146,300	\$ 1,216,607	\$ 1,216,607	\$ 1,216,607		
Nurse Practitioner (OHM) CoSer 342)	\$ 39,118	\$ 40,000	\$ 42,269	\$ 40,000		
School Physician (OHM) (CoSer 343)	\$ 3,428	\$ 3,500	\$ 3,429	\$ 3,500		
Supervisor: Handicapped Programs * New (CoSer350)	\$ 40,452	\$ 102,094	\$ 102,642	\$ 105,303		
Teacher of the Hard of Hearing (CoSer 360)	\$ 6,069	\$ -	\$ 23,985	\$ -		
Total Itinerant Programs	\$ 2,459,115	\$ 2,798,199	\$ 2,647,834	\$ 2,688,109		

<u>INSTRUCTIONAL ITINERANT PROGRAM BUDGETS</u>						
School Psychologist (CoSer 308)	\$ 335,917	\$ 352,453	\$ 369,449	\$ 417,773		
Foreign Language (CoSer 327)	\$ 88,879	\$ 137,124	\$ 110,320	\$ 120,821		
Physical Education (CoSer 340)	\$ 28,829	\$ 57,639	\$ 55,582	\$ 55,087		
Itinerant Art (CoSer 371)	\$ 127,595	\$ 135,498	\$ 100,001	\$ 97,471		
Itinerant Health Education (CoSer 372)	\$ 98,169	\$ 105,818	\$ 66,338	\$ 102,552		
Advanced Science (CoSer 373)	\$ 83,185	\$ 102,100	\$ 91,379	\$ 105,461		
Bi-Lingual/ESL: Itinerant (374 CoSer)	\$ -	\$ -	\$ 24,074	\$ 35,133		
Compensatory Educational Services (399 CoSer)	\$ 296,520	\$ 308,012	\$ 218,611	\$ 315,771		
Total Itinerant Programs	\$ 1,059,094	\$ 1,198,644	\$ 1,035,754	\$ 1,250,069	\$ 58,665	-1.43%

<u>SPECIAL EDUCATION RELATED SERVICES PROGRAM BUDGETS</u>						
Special Education Supervision (CoSer 703)	\$ 988,075	\$ 1,212,946	\$ 962,022	\$ 1,212,946		
Occupational/Physical Therapy (CoSer 704)	\$ 2,302,878	\$ 2,466,864	\$ 2,314,725	\$ 2,480,093		
Speech Therapy (CoSer 705)	\$ 2,180,011	\$ 2,332,212	\$ 2,161,491	\$ 2,369,301		
School Social Worker (CoSer 707)	\$ 700,140	\$ 701,417	\$ 722,670	\$ 729,897		
Vocational Assessment (CoSer 708)	\$ 325,050	\$ 365,582	\$ 346,672	\$ 376,293		
Life Skills (CoSer 709)	\$ 163,964	\$ 188,019	\$ 177,485	\$ 145,713		
Adaptive Physical Education (CoSer 710)	\$ 298,371	\$ 311,377	\$ 307,005	\$ 321,580		
Medical Support Services (CoSer 712)	\$ 84,648	\$ 127,680	\$ 136,097	\$ 143,424		
Assistive Technology (CoSer 714)	\$ 71,550	\$ 90,447	\$ 153,677	\$ 92,927		
Total Related Services Program Budget	\$ 7,114,687	\$ 7,796,544	\$ 7,281,844	\$ 7,872,174	\$ 71,630	1.22%

<u>SPECIAL ED SERVICES OTHER BOCES</u>						
Other BOCES (OHM)	\$ 128,870	\$ 65,000	\$ 65,000	\$ 65,000	\$ -	0%



TUITIONS

Program	2015-2016	2016-2017	% Inc
201	\$ 10,854	\$ 10,854	0.0%
202	\$ 21,897	\$ 22,392	2.26%
208	\$ 29,505	\$ 29,505	0.0%
216	\$113,609	\$113,609	0.0%
218	\$ 45,849	\$ 46,398	1.20%
218	\$ 28,336	\$ 28,728	1.38%
218	\$ 39,670	\$ 40,220	1.39%

Program and Professional Development 2016-2017

Professional Development Workshops

Thus far in 2015-2016, 162 workshops have been offered and 1,427 attended a workshop.



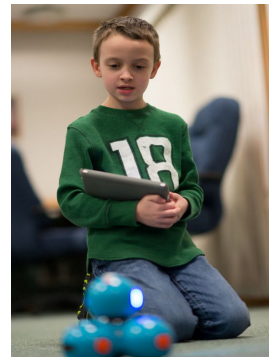
Buster the Bus / Freddie the Truck 4,750 students have been reached through 190 presentations (157 in Jefferson-Lewis districts and 33 in St. Lawrence districts with "Buster" the bus and "Freddie" the fire truck. "Tweeter," a ventriloquist bird puppet, has also been added to the line-up for anti-bullying and character education programs



Odyssey of the Mind Organized and coordinated the annual regional Odyssey of the Mind competition, which for 2015-2016, was the first combined tournament between Regions 8 and 9, serving the St. Lawrence and Jefferson-Lewis BOCES regions. 50 teams from 11 districts in the Jefferson-Lewis region and 3 districts in the St. Lawrence region participated, and many teams will go on to the state tournament at SUNY Binghamton on April 2, 2016.



MakerSpaces Beginning with an introductory webinar and a field trip to Fayetteville's Fab Lab, 17 participants from 9 component districts are exploring the opportunities for creating hands-on makerspaces in their own districts. The series will continue in the summer with high-tech makerspace offerings, including Make-Your-Own Robot, Ozobots and more.



Student-Centered Learning Conference

The first annual conference in June 2015 saw 175 teachers/administrators from 24 schools and universities around the region attend and 12 presentations from teachers and administrators in component school districts. The second annual conference will be held on June 28, 2016.

Distance Education

14 districts signed on to the Distance Learning CoSer and 15 districts purchased PLATO for 2015-2016. With a Connected Learning initiative, students across the region are also participating in 6 online courses with 3 districts using College Board-approved AP courses. The network also provided staff development on PLATO and Canvas, offered virtual field trips, and sponsored over 60 digital connections during Distance Learning Week in November 2015.



Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
<u>INSTRUCTIONAL SERVICES BUDGETS</u>						
Distance Learning (CoSer 401)	\$ 851,268	\$ 700,245	\$ 589,116	\$ 701,376		
Art's In Education (CoSer 410)	\$ 262,089	\$ 131,577	\$ 276,577	\$ 132,785		
School Bus/Fire Safety (CoSer 412)	\$ 251,558	\$ 284,311	\$ 265,358	\$ 289,849		
Alternative Education (CoSer 433)	\$ 44,779	\$ 169,381	\$ 149,191	\$ 171,826		
Regents Dipl Based Altern. Ed (CoSer 435)	\$ 956,736	\$ 1,061,984	\$ 858,723	\$ 1,061,984		
Academic Programs-OCM (CoSer 445)	\$ 14,444	\$ 2,000	\$ 11,000	\$ 2,000		
Academic Programs-CEW (CoSer 446)	\$ 2,055	\$ 500	\$ 1,704	\$ 500		
Academic Programs-Monroe 1 (CoSer 447)	\$ 16	\$ -	\$ -	\$ -		
Academic Programs-TST (CoSer 448)	\$ 1,021	\$ -	\$ -	\$ -		
Distance Learning OHM (CoSer 451)	\$ 77,783	\$ 10,000	\$ 93,649	\$ 10,000		
Exploratory Enrichment-OHM (Co-Ser 460)	\$ 1,570	\$ 1,000	\$ 1,072	\$ 1,000		
Equivalent Attendance-MO (CoSer 473)	\$ 4,537	\$ -	\$ 1,426	\$ -		
Arts in Education-CO (CoSer 480)	\$ -	\$ 50,000	\$ 50,000	\$ 50,000		
Arts in Education-Oswego (CoSer 481)	\$ 23,941	\$ 15,000	\$ 26,493	\$ 15,000		
Arts in Education-WSWHE (CoSer 482)	\$ 61,408	\$ -	\$ -	\$ -		
Total Instructional Services Program	\$ 2,553,205	\$ 2,425,998	\$ 2,324,309	\$ 2,436,320	\$ 10,342	0.43%



INSTRUCTIONAL SUPPORT BUDGETS

CSE Chairperson (CoSer 501)	\$ 201,992	\$ 212,185	\$ 231,200	\$ 230,595		
Educational Communications (CoSer 502)	\$ 403,653	\$ 451,202	\$ 516,064	\$ 522,805		
Educational Comm. Ctr. OHM (CoSer 503)	\$ 6,406	\$ 7,000	\$ 6,484	\$ 7,000		
Gifted and Talented (CoSer 506)	\$ 19,045	\$ 24,982	\$ 18,076	\$ 24,957		
Coaching (CoSer 507)	\$ 26,114	\$ 26,906	\$ 20,243	\$ 27,427		
Instructional Computer Services (CoSer 508)	\$ 3,145,694	\$ 2,600,000	\$ 3,946,625	\$ 2,600,000		
Model Schools (CoSer 509)	\$ 218,912	\$ 300,000	\$ 276,571	\$ 300,000		
Microcomputer Support (CoSer 511)	\$ 13,482	\$ 16,528	\$ 15,031	\$ 16,931		
Inter-Scholastic Sports Coordination (CoSer 515) * New	\$ -	\$ -	\$ 67,653	\$ 115,451		
Science Kits (CoSer 517)	\$ 57,173	\$ 60,000	\$ 30,692	\$ 60,000		
Office of Instructional Services (CoSer 518)	\$ 403,303	\$ 813,380	\$ 840,818	\$ 1,057,740		
Staff Development Other SSL (CoSer 524)	\$ -	\$ -	\$ 970	\$ -		
Coordinator of Athletics (CoSer 525)	\$ 2,700	\$ 3,500	\$ 2,700	\$ 3,500		
Library Automation Service (CoSer 526)	\$ 109,536	\$ 105,000	\$ 109,163	\$ 105,000		
Library Media Services (CoSer 528)	\$ 214,272	\$ 154,131	\$ 247,092	\$ 154,145		
Model Schools OHM (CoSer 538)	\$ 3,230	\$ -	\$ 4,530	\$ -		
Printing (CoSer 542)	\$ 50,712	\$ 35,000	\$ 26,260	\$ 35,000		
Instructional Materials Dev (CoSer 553)	\$ 10,833	\$ -	\$ 10,876	\$ -		
School Curriculum Improvement (Other BOCES)	\$ 52,472	\$ 33,800	\$ 46,612	\$ 33,800		
Staff Development (Other BOCES)	\$ 20,250	\$ 19,500	\$ 26,550	\$ 19,500		
Total Instructional Support Programs	\$ 4,959,779	\$ 4,863,114	\$ 6,444,210	\$ 5,313,851	\$ 450,737	9.27%

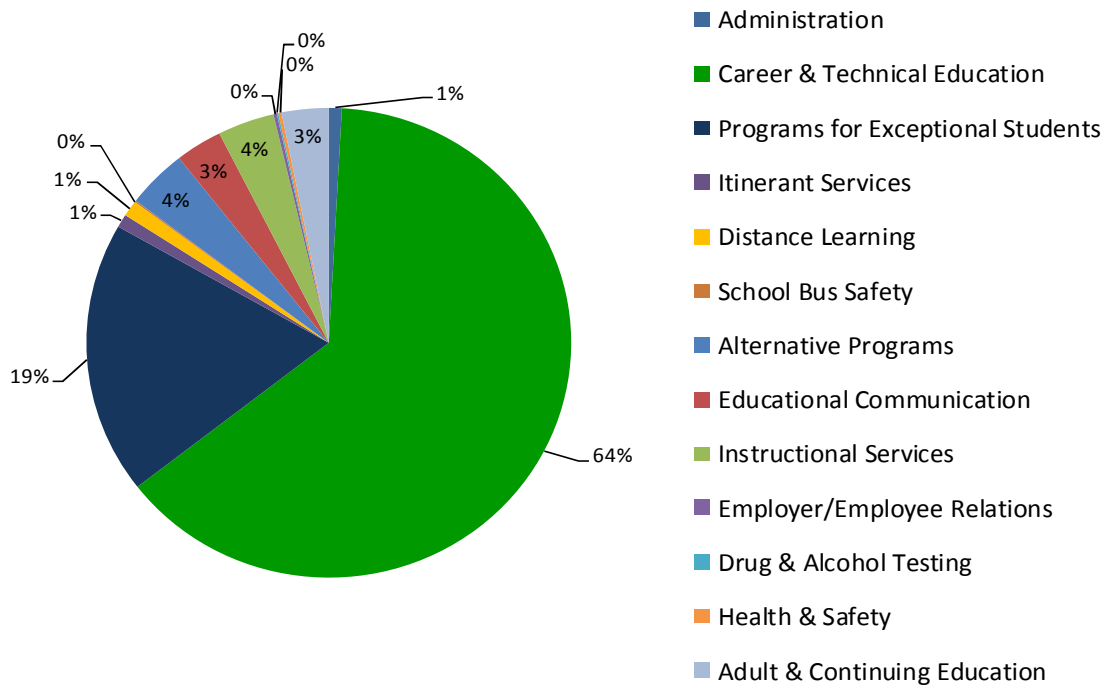
Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES

PROPOSED 2016-2017 BUDGET

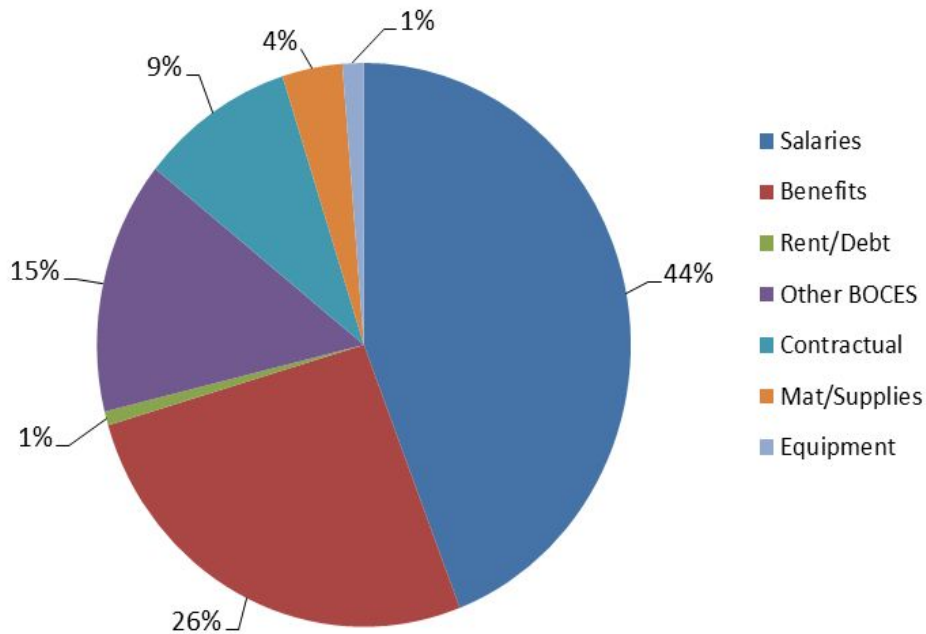
	2014-2015 Actual Expense	2015-2016 Original Budget	2015-2016 Projected Expense	2016-2017 Proposed Budget	Dollar Change	% Chg
<u>NON-INSTRUCTIONAL SUPPORT BUDGETS</u>						
Administrative Computer Services (CoSer 601)	\$ 5,335,212	\$ 3,227,059	\$ 4,947,009	\$ 3,227,059		
Employer/Employee Relations (CoSer 602)	\$ 313,195	\$ 331,592	\$ 321,671	\$ 343,299		
Cooperative Recruitment (CoSer 603)	\$ 16,485	\$ 26,107	\$ 17,651	\$ 25,555		
Bus Driver Training (CoSer 604)	\$ 22,689	\$ 33,632	\$ 18,324	\$ 33,935		
Regional Planning (CoSer 605)	\$ 120,751	\$ 250,052	\$ 191,114	\$ 248,302		
State Aid Planning (CoSer 606)	\$ 73,945	\$ 55,278	\$ 77,065	\$ 55,278		
Staff Development: Board of Education Herkimer (CoSer 607)	\$ 7,000	\$ -	\$ 35	\$ -		
Cooperative Purchasing (CoSer 608)	\$ 73,346	\$ 74,160	\$ 83,236	\$ 74,160		
Teacher Certification (CoSer 611)	\$ 76,175	\$ 79,926	\$ 78,312	\$ 82,382		
Negotiations MO (CoSer 612)	\$ 5,875	\$ -	\$ 26,017	\$ -		
Drug and Alcohol Testing (CoSer 614)	\$ 234,647	\$ 276,115	\$ 208,542	\$ 327,311		
Health and Safety (CoSer 615)	\$ 299,583	\$ 392,818	\$ 328,023	\$ 392,818		
Policy Update Service (CoSer 617)	\$ 33,190	\$ 15,000	\$ 22,950	\$ 15,000		
Business Office Support (CoSer 622)	\$ 55,832	\$ 39,513	\$ 56,305	\$ 72,546		
Telephone Interconnect (CoSer 626)	\$ 14,746	\$ 10,000	\$ 14,772	\$ 10,000		
Microfilming Records Management OHM (CoSer 627)	\$ 2,000	\$ -	\$ 2,000	\$ -		
Employee Assistant Program OHM (CoSer 628)	\$ 833	\$ -	\$ 851	\$ -		
Telecommunications OHM (CoSer 629)	\$ 23,701	\$ 15,000	\$ 23,811	\$ 15,000		
Cooperative Bidding OCM (CoSer 632)	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900		
Recruiting Service Putman N West (CoSer 633)	\$ 16,264	\$ 15,000	\$ 16,156	\$ 15,000		
Substitute Coordination OHM (CoSer 634)	\$ 9,389	\$ 8,500	\$ 9,695	\$ 8,500		
Computer Svcs. Admin. Management (CoSer 636)	\$ 14,548	\$ -	\$ 12,972	\$ -		
Employee Benefit Coordination Herkimer (CoSer 637)	\$ 4,121	\$ 4,275	\$ 4,084	\$ 4,275		
Medicaid Rembursement MO (CoSer 638)	\$ 10,682	\$ -	\$ 25,518	\$ -		
Computer Svcs. Admin. Mgmt. E Suffex (CoSer 639)	\$ 103,415	\$ -	\$ 107,684	\$ -		
Computer Service-Mgmt OCM (CoSer 640)	\$ 18,750	\$ -	\$ 18,750	\$ -		
GASB 45 Planning & Evaluation (CoSer 645)	\$ 43,901	\$ 68,271	\$ 62,314	\$ 76,467		
Benefits Coordination (CoSer 655)	\$ 48,464	\$ 56,679	\$ 75,301	\$ 202,600		
Total Non-Instructional Support Programs	\$ 6,983,639	\$ 4,983,877	\$ 6,755,062	\$ 5,234,387	\$ 260,185	5.03%
<u>OPERATION & MAINTENANCE (CoSer 701)</u>						
Salary for All Staff	\$ 851,679	\$ 1,085,505	\$ 1,036,007	\$ 1,208,005		
Equipment	\$ 150,027	\$ 130,000	\$ 78,841	\$ 130,000		
Materials/Supplies	\$ 226,134	\$ 241,000	\$ 228,216	\$ 251,000		
Purchased Services	\$ 150,183	\$ 495,000	\$ 135,098	\$ 440,000		
Utilities	\$ 363,281	\$ 547,000	\$ 425,647	\$ 492,000		
Upkeep Of Grounds	\$ 67,876	\$ 150,000	\$ 20,371	\$ 100,000		
Property Renovations	\$ 902,084	\$ 664,500	\$ 261,679	\$ 643,000		
Advertising	\$ 63	\$ 2,100	\$ 1,377	\$ 2,500		
Conference/Mileage	\$ 499	\$ 6,000	\$ 769	\$ 6,000		
Total Benefits	\$ 484,741	\$ 591,257	\$ 573,662	\$ 639,857		
Total (CoSer 701)	\$ 3,378,614	\$ 3,912,362	\$ 2,961,057	\$ 3,912,362	\$ 0	0.0%
<u>DISTRIBUTION OF OPERATION & MAINTENANCE CHARGES</u>						
	14-15	15-16	16-17			
Administration	\$ 33,735	\$ 33,735	\$ 33,735			
Career & Technical Education	\$ 2,457,273	\$ 2,489,242	\$ 2,489,242			
PES	\$ 649,117	\$ 733,704	\$ 724,704			
Itinerant Services	\$ 18,779	\$ 35,471	\$ 33,384			
Distance Learning	\$ 42,379	\$ 42,379	\$ 42,379			
School Bus Safety	\$ 4,173	\$ 4,173	\$ 4,173			
Alternative Programs	\$ 164,673	\$ 159,400	\$ 159,400			
Educational Communications	\$ 33,735	\$ 122,294	\$ 122,294			
Instructional Services	\$ 75,615	\$ 148,805	\$ 159,892			
Employer/Employee Relations	\$ 8,346	\$ 8,346	\$ 8,346			
Drug & Alcohol Testing	\$ 4,173	\$ 4,173	\$ 4,173			
Health and Safety	\$ 8,346	\$ 8,346	\$ 8,346			
Adult Education	\$ 122,294	\$ 122,294	\$ 122,294			
Total Operation and Maintenance Charges	\$ 3,622,638	\$ 3,912,362	\$ 3,912,362			

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

Operations & Maintenance



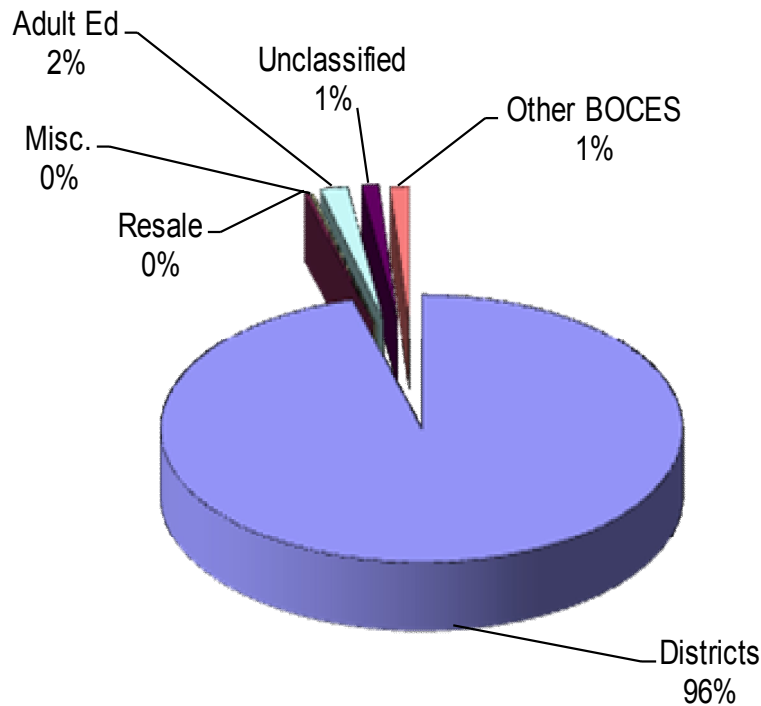
Budget Distribution by Object Code



Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

<u>REVENUE SUMMARY</u>	Actual Revenue	Original Budget	Projected Revenue	Proposed Budget
	2014-2015	2015-2016	2015-2016	2016-2017
Interest on Investments	\$ 10	\$ 6,000	\$ 1,000	\$ 6,000
Resale of Materials	105,157	110,000	109,000	110,000
Indirect Costs	51,718	10,000	15,000	10,000
Adult Education Tuitions	1,200,850	800,000	1,310,305	800,000
Insurance Recoveries	2,587	-	-	-
Unclassified	665,326	500,000	676,129	500,000
Refunds of Prior Years Expenses	445,688	50,000	223,606	50,000
Charges to Other BOCES	1,177,280	550,000	999,502	550,000
Component School Districts	\$ 45,868,154	\$ 44,909,862	\$ 46,169,121	\$ 45,642,943
Total Operating Fund Revenue	\$ 49,516,770	\$ 46,935,862	\$ 49,503,663	\$ 47,668,943
INCREASE	\$ 634,870			
PERCENTAGE INCREASE:	1.35%			
Federal/State Programs	\$ 6,136,374	\$ 2,248,364	\$ 3,522,974	\$ 2,552,349
Total Revenue	\$ 51,789,687	\$ 49,282,437	\$ 49,311,516	\$ 50,221,292
INCREASE	\$ 938,855			
PERCENTAGE INCREASE:	1.9%			

2016-17 Revenue



Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES PROPOSED 2016-2017 BUDGET

BUDGET SUMMARY

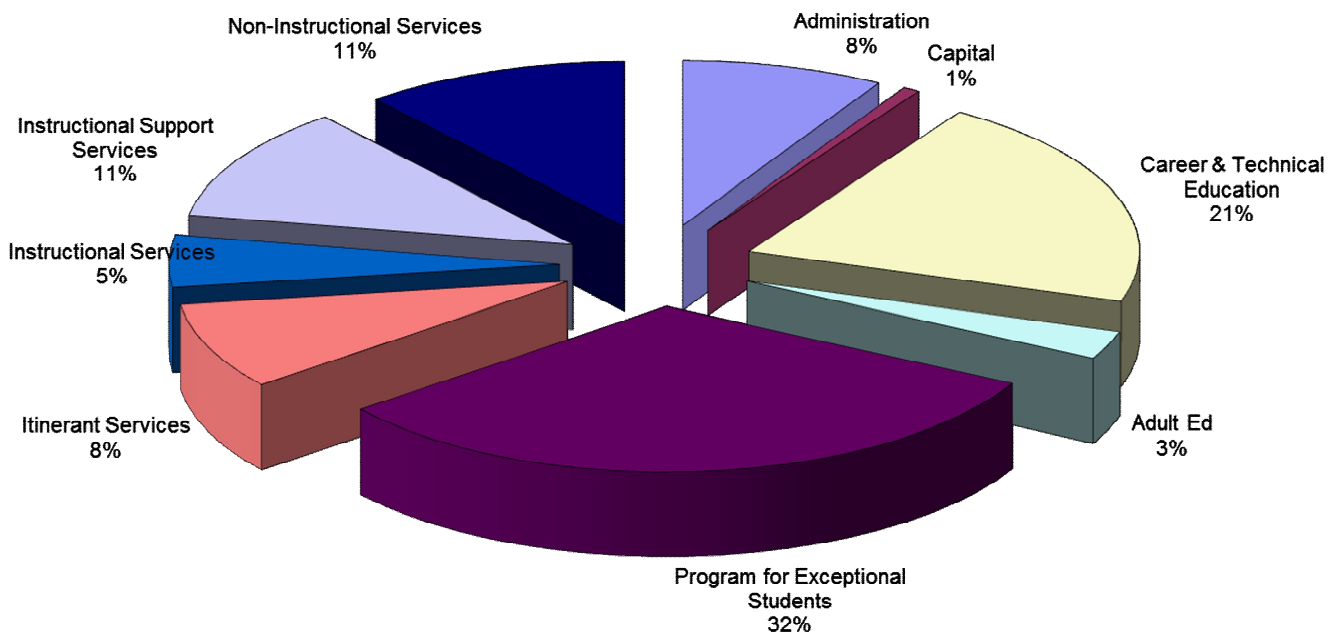
Program Summary:	Actual Expense 2014-2015	Original Budget 2015-2016	Projected Expense 2015-2016	Proposed Budget 2016-2017
Administration	\$ 3,456,975	\$ 3,991,504	\$ 3,608,270	\$ 3,991,504
Capital Budget (Rent)	258,190	330,740	260,000	330,740
Career & Technical Education	8,713,812	9,815,652	8,831,695	9,943,460
Adult Education	1,213,949	1,324,305	1,235,841	1,324,305
Programs for Exceptional Students	13,935,824	15,203,849	13,722,546	15,057,987
Itinerant Services	3,518,209	4,095,054	3,670,695	4,036,389
Instructional Services	2,595,870	2,425,978	2,251,098	2,436,320
Instructional Support	4,962,779	4,863,114	4,912,630	5,313,851
Non-Instructional Services	\$ 6,997,705	\$ 4,983,877	\$ 6,660,897	\$ 5,234,387
Total Operating Fund Expenditures	\$ 45,653,313	\$ 47,034,073	\$ 45,153,672	\$ 47,668,943

INCREASE \$ 634,870
PERCENTAGE INCREASE: 1.35%

Federal/State Programs	\$ 6,136,374	\$ 2,248,364	\$ 3,522,974	\$ 2,552,349
Total Revenue	\$ 51,789,687	\$ 49,282,437	\$ 49,311,516	\$ 50,221,292

INCREASE \$ 938,855
PERCENTAGE INCREASE: 1.9%

2016-17 Appropriations



ADIRONDACK CENTRAL

John Abdo, President
 Richard Gallo, Vice President
 Sandra Beasock
 Sharon Dellerba
 Joan Ingersoll
 Michael Kramer
 Almanda Sturtevant
Edward Niznik, Superintendent

ALEXANDRIA CENTRAL

Christine Lingengelter, President
 Jane Aikins, Vice President
 Andrea Adsit
 Patricia Aitcheson
 Stephen Driezler
 William Farman
 Suzanne Hunter
 Christine Lingenfelter
Kyle Faulkner, Superintendent

BEAVER RIVER CENTRAL

Gary Herzig, President
 Bobby Cobb, Vice President
 Brian LaChausse
 Christine Lashbrooks
 Todd Lighthall
 David Meyer
 Zechariah, Zehr
Todd Green, Superintendent

BELLEVILLE HENDERSON CENTRAL

Kurt Gehrke, President
 John Allen, Vice President
 David Bartlett
 Roger Eastman
 Laurie Goodwin
 Adam Miner
 Gary Ramsdell
Rick Moore, Superintendent

CARTHAGE CENTRAL

Barbara Lofink, President
 Anne Rohr, Vice President
 Kent Burto
 Abigail Hammond
 Mary Louise Hunt
 Tod Nash
 Gary Schwartz
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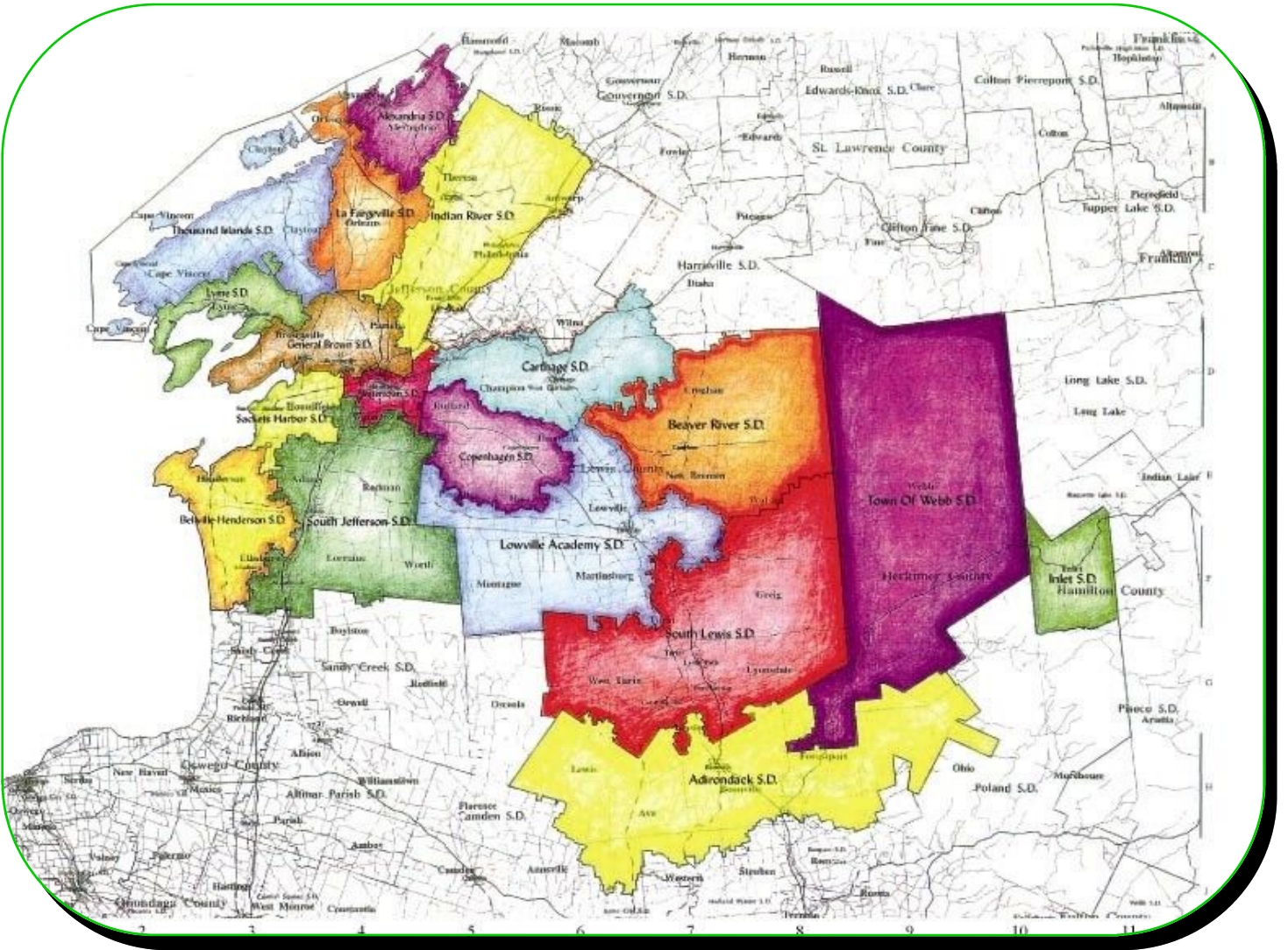
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DISTRICT MAP

**Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services**



Cover Design by:

Cody Schermerhorn, Beaver River, Visual Communications II

To: Boards of Education of Component Districts
Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services

From: Marian M. Opela
Telephone: 315-376-8639; email: mamop@juno.com

Date: April 1, 2016

On March 14, 2016 I was honored to be nominated by the Beaver River Board of Education as a candidate for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services Board of Trustees. I believe I could bring a unique perspective to this position.

I have been involved with furthering the education of young people throughout my entire life. Holding degrees from Middlebury College and SUNY Buffalo, I have experience teaching Social Studies in both public and private schools. After doing advanced study at the College of St. Rose, I became a middle school principal and chair of the Committee on Special Education. I have supervised student teachers from both SUNY Potsdam and St. Lawrence University, and taught several semesters in the Education Department of Jefferson Community College. More recently, in June of 2015 I completed ten years of service on the Beaver River Central School Board of Education.

Since coming to the North Country, my husband and I have been active in a number of community organizations. I am currently president of the Lewis County Historical Society, am secretary of the Croghan Lions Club, and have several leadership roles in the Beaver Falls United Methodist Church.

BOCES programs are an integral and essential part of the framework for education in the North Country, providing as they do opportunities to learn marketable skills in many critical areas. I believe these opportunities must be supported and built upon where needed and when financially practicable. My two greatest areas of interest lie in increasing the involvement of BOCES in the support of gifted and talented students and programs, and in finding new ways to foster connections between student learning and local business and industry. In summary, I would be an advocate for BOCES both with component school districts and in the community at large.

Thank you for your interest and concern for the role of BOCES in the education of your students, and for your consideration of my candidacy.

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- I. In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combatting the spread of disease, the Board requires that all pupils be immunized against certain diseases in accordance with New York State Education Law §903 and Public Health Law ~~Article 21~~ ~~Title VI~~ ~~Section~~ §2164.

- II.
 - A. No child may be admitted to school or allowed to attend school in excess of fourteen (14) calendar days without appropriate certification of immunization. The fourteen (14) calendar day period may be extended by the Building Principal to thirty (30) days for a student transferring from out of state/out of country. If the child is obtaining serological tests, the parent(s) or guardian has a total of thirty (30) days from the start of attendance to provide test results and, if negative test results, appointment dates to begin or complete the vaccine series.

 - B. Each student must present a certificate of immunization specifying the dates of administration and signed by a health practitioner upon registration. Such certificate must meet the New York State requirements for immunization against poliomyelitis, pertussis, tetanus, Hepatitis B, varicella, mumps, measles, diphtheria, rubella, meningococcal disease and, where applicable due to enrollment in a Pre-Kindergarten program, haemophilus influenza type b (Hib) and pneumococcal conjugate (PCV), ~~as summarized at~~ <http://www.health.ny.gov/publications/2370.pdf>. Acceptable documents and proof of immunity also include:
 1. An electronic health record.
 2. An immunization record issued by New York State Immunization Information System (NYSIIS) or Citywide Immunization Registry (CIR).
 3. An out-of-state immunization registry specifying the dates and products administered.
 4. An official record from a foreign nation may be accepted without a health practitioner's signature.
 5. Immunization records from a previous school.
 6. A statement verifying history of varicella, diagnosed by a physician, nurse practitioner, or physician assistant (10 NYCRR 66-1.3(a)).
 7. Serological proof of immunity for specific diseases (10 NYCRR 66-1.5).

 - C. The only exceptions which may excuse a student from the above immunization requirements are:
 1. if a physician testifies or certifies that administering the vaccine is detrimental to the specific youngster's health,

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

2. if such student's parent(s) or guardian hold genuine and sincere religious beliefs which are contrary to required immunization practices. The parent or guardian must complete the State Education Department Request for Religious Exemption to Immunization form. The form originates from the Registered Professional Nurses Office and is then submitted to the building principal for review and approval or denial. A copy of all documents must be kept in the student's cumulative health record, or
 3. if a student has had the first dose of all required immunization series and has appointments to complete the series in accordance with the Advisory Committee for Immunization Practices (ACIP) catch up schedule as published by the Center for Disease Control and Prevention (CDC). at <http://www.cdc.gov/vaccines/schedules/hcp/child-adolescent.html>.
- D. Medical exemptions to immunizations must be reissued annually. The written exemption must identify:
1. the immunization exempted,
 2. the medical contraindication for the exemption, and
 3. the length of time immunization is contraindicated.
- III. A. The District will develop procedures for documenting all communication, along with efforts undertaken by school personnel to assist the parent/guardian in meeting the immunization requirements.
- B. The District must notify the local health department of any child who is refused admittance or continued attendance due to the lack of immunizations.
- C. The District shall notify the Child Protective Services (CPS) after more than fourteen (14) days of the student's exclusion from school if the parent refuses to allow the local department of health or another appropriate health practitioner to immunize their child, and no action steps are reported by the parent/guardian for pursuing another education option such as home schooling.
- D. The District shall annually provide an immunization survey to the New York State Commissioner of Health on the Health Commence System website.
- E. A student denied entrance or attendance due to failure of meeting health immunization standards may appeal to the Commissioner of Education.
- IV. Dental Health
- A. Each student shall be requested to furnish a dental health certificate in the same year the health appraisal is required. If a dental certificate is provided, it must meet the standards of the Commissioner's Regulations and may be signed by a registered dental hygienist or licensed dentist.

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- B. The list of dentists available to conduct examination on a free or reduced cost basis compiled by SED is available to parents/guardians by calling the New York State Dental Foundation at 518-465-0044.

General Brown Central School District

Legal Ref: New York State Education Law, Section 903, 914(1); Public Health Law, Section 613, 2164 and 2805-h; 10 N.Y.C.R.R. Part 66.

Adopted: 5/10/10

Revised: 02/08/16, _____